



RESEARCH REQUEST

All onsite genealogical research is done by Archives staff on a fee-for-service basis. Archives staff can search parish

- Baptisms onwards from 1749
- Confirmations onwards from 1860
- Marriages onwards from 1750
- Burial records from 1777-1783, and onwards from 1800

The staff will also search records of communicants' pew records, and records relating to St. Paul's Churchyard, Trinity Churchyard and Trinity Church Cemetery. The fee is \$40.

If you would like this service, please fill out the Research Request Form enclosed and return it with your check or money order. (Please do not send cash.) Your request will be processed upon receipt.

Address the forms to:

Trinity Wall Street Archives
120 Broadway, 38th floor
New York, NY 10271.

Please note that we cannot guarantee that the information you seek will be found. The \$40.00 fee simply covers the costs of providing this research service for you.

Trinity Wall Street Archives



RESEARCH REQUEST FORM

Please print: Name

Date

Address

Phone # / E-mail address

INITIAL RESEARCH FEE

\$40.00 per request. Payments from outside the United States must be made in U.S. dollars.

Please make checks payable to The Parish of Trinity Church. DO NOT SEND CASH!

RETURN THIS FORM WITH CHECK!

RESEARCH REQUESTS WILL BE PROCESSED UPON RECEIPT OF RESEARCH FEE.

PLEASE NOTE:

MOST OFFICIAL PARISH RECORDS DATED PRIOR TO SEPTEMBER 1776 NO LONGER EXIST, AS THEY WERE DESTROYED BY A CHURCH FIRE.

BURIAL RECORDS FOR 1783-1800 HAVE NEVER BEEN LOCATED.

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To help us provide you the most accurate and timely response, please carefully identify the information that you need. Very broad or non-specific requests can take longer to fulfill and may become costly to the requester. Please be specific. Use reverse side or another sheet if necessary. List full names, dates, etc.

Office Use Only

Amount received: \$ _____ ● Check #: _____ ● Research time: _____ Hrs. ● Copies: _____ ● Date mailed: _____

The following is a list of additional sources that may be of help to you in your research:

Archives of the Episcopal Diocese of New York
Cathedral of Saint John the Divine
1047 Amsterdam Avenue
New York, NY 10025
<http://www.diocesenyc.org> • Telephone: (212) 316-7419

New York City Department of Health
Office of Vital Records
125 Worth Street
New York, NY 10013
<http://www.nyc.gov/html/doh/html/services/vr.shtml> • Telephone: (212) 788-4520

New York City Department of Records and Information Services
Municipal Archives
31 Chambers Street, Room 103
New York, NY 10007
<http://www.nyc.gov/html/records/home.html> • Telephone: 311 or (212) NEW-YORK
e-mail: via web form

National Archives & Records Administration – Northeast Region
201 Varick Street, 12th floor
New York, NY 10014-4811
<http://www.archives.gov/nyc> • Telephone: (866) 840-1752, (212) 401-1620
e-mail: newyork.archives@nara.gov

New York Genealogical and Biographical Society
36 W. 44th Street, 7th Floor
New York, NY 10036-8135 USA
<http://www.newyorkfamilyhistory.org> • Telephone: (212) 755-8532 •
e-mail: library@nygbs.org

New York Public Library
The Irma & Paul Milstein Division of U.S. History, Local History and Genealogy
<http://www.nypl.org/milstein> • Telephone: (212) 930-0828
e-mail: histref@nypl.org

New York Historical Society
170 Central Park West
New York, NY 10024
<http://www.nyhistory.org> • Telephone: (212) 873-3400 x225, 226 • e-mail: via web form

New York State Department of Health
Vital Records Section
(Walk-in address)
800 North Pearl Street, 2nd Floor
Menands, NY 12204
http://www.health.nys.gov/vital_records • Telephone: 518-474-3077
e-mail: vr@health.state.ny.us

New York State Historical Association
Lake Road, Route 80
Cooperstown, NY 13326
<http://www.nyscha.org/about/index.htm> • Telephone: (888) 547-1450, (607) 547-1400
e-mail: via web form

Note: The Church of Jesus Christ of Latter Day Saints (i.e. The Mormons) have Family History Research Centers in most large cities, where their extensive world-wide collection of microfilmed church and municipal records can be viewed by anyone for a nominal fee.