

FLOWERS

If special floral arrangements are desired, the couple must consult with the Program Manager, who will be able to supply the name of Trinity's floral designer. If an outside florist is chosen, any plans for flowers beyond those being carried or worn must comply with Trinity's Flower Guidelines and be submitted to the Program Manager one month prior to the wedding for approval by the Head Sacristan.

PHOTOGRAPHER

No flash pictures are to be taken during the ceremony. Guests as well as the professional photographer of the wedding may use a flash at the beginning of the procession and when the procession at the end of the ceremony reaches the rear of the church. Other pictures may be taken during the ceremony using available light as long as the photographer is unobtrusive. Posed pictures may be taken either before or after the ceremony. Ushers and vergers will notify wedding guests carrying cameras that they are not to be used during the service.

Please schedule use of the church for pictures in advance of the wedding. Trinity allows no more than 30 minutes for posed pictures. For information on Trinity's photographer, contact the Program Manager.

VIDEOGRAPHY

Trinity does not allow outside videographers, including family and friends, to videotape the ceremony. Professional staff is able to videotape the wedding for both webcast and DVD.

OTHER CONSIDERATIONS

For safety reasons, no aisle runner is to be used at any time. "Unity Candles" are not a part of the Episcopal Celebration and Blessing of a Marriage. The use of rice, confetti, or rose petals is not permitted in the church or on the pavement outside.

THANK OFFERING

There are no fees for the sacrament of marriage. However, it is appropriate to make a thank offering to the church on the occasion of a wedding. Other fees for the event do apply (see back of brochure).

PARKING

Parking on the streets near the church is extremely limited. The Battery Parking Garage is convenient to Trinity Church. Refer to Trinity's website, trinitywallstreet.org, for a map.

WEDDING FEES

Refundable Deposit | \$500
Trinity Church Flat Fee | \$1,200
Total: \$1,700

Please note that in order to reserve the date, the refundable deposit and half of the flat fee must be paid when signing the Wedding Services Contract.

The following services are optional:

- Change Ringing Bells (based on availability) | \$600
- Trinity Choir Vocal Soloist | \$200 each
- Instrumentalist (i.e., trumpet) | \$250
- Webcast & DVDs | \$1,350
- Trinity Choir | Consult with Organist
- Flowers | Consult with Florist

Your final payment is due two months prior to your wedding.

The Rev. Dr. Mark Francisco Bozzuti-Jones,
Priest for Pastoral Care & Community

For more information, please contact:
Ellen Andrews, Program Manager for
Pastoral Care & Community
eandrews@trinitywallstreet.org or 212.602.0753



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TRINITYWALLSTREET.ORG

The Sacrament of Marriage at Trinity



Honor

Comfort

Keep



GUIDELINES FOR TRINITY CHURCH

Congratulations on your upcoming marriage! Trinity is here to assist you as you enter into married life reverently, deliberately, and according to God's will. The wedding ceremony is understood to be only the first of many sacred steps toward lifelong communion and commitment with one another and with God through the church. The church understands its role as one that blesses a couple's vows for a lifelong relationship and commits to helping marriage partners flourish in that relationship.

Trinity requires at least six months' advance notice prior to a wedding. In the case where either party has been married before and divorced and the former spouse is still living, eight months must be allowed between the initial application and the date of the wedding. No plans may be finalized until the Bishop's permission is secured by the officiating priest.

Episcopal clergy from other churches may also officiate at a wedding in the Trinity Parish if arrangements are made with the Vicar. Clergy of other denominations or faiths may be invited to assist with a wedding ceremony. In either case, Trinity's clergy staff will be responsible for officiating that portion of the service in which partners exchange vows and rings, and at the final blessings.

Trinity is pleased to support the decision to change the practice of our diocese regarding the marriage of gay and lesbian couples. As of September 1, 2012, clergy may officiate and sign marriage licenses at the full civil and sacramental marriages of same-sex couples.

Any announcement of a wedding at Trinity Church must not be made until the couple has signed a Wedding Services Contract, made the payment to reserve the date, and received confirmation from the Program Manager.

REQUIREMENTS OF THE EPISCOPAL CHURCH

According to *The Book of Common Prayer*, "It is required that one, at least, of the parties be a baptized Christian; that the ceremony be attested by at least two witnesses; and that the marriage conform to the laws of the State and canons of this Church."

The Episcopal Church requires premarital instruction. The intent of the counseling is to deepen the relationship between the couple and the Church, to examine the various aspects of the couple's own relationship, and to assist the couple in preparing for a lifelong Christian marriage. Consequently, couples marrying at Trinity are required to participate in premarital counseling as determined by the officiating priest.

CIVIL REQUIREMENTS

In order to obtain a marriage license, both of the parties must appear together at any office of a city clerk in the State of New York. In Manhattan, the Marriage License Bureau is in the Office of the City Clerk, Municipal Building, Chambers and Centre Streets, near City Hall. The couple is required to bring the marriage license to the wedding rehearsal before the ceremony.

THE WEDDING CEREMONY

Christian marriage is a request for God's blessing upon a covenant freely undertaken by a couple for their lifetime. The service for the Celebration and Blessing of a Marriage is a sacrament of the church and is found in *The Book of Common Prayer*. There are some options for readings that the couple may select. Trinity welcomes interfaith marriages, and scriptures and readings from other faiths may be incorporated into the liturgy with the cooperation and approval of the officiating priest. Personal written vows may not be used in lieu of the vows of the liturgy.

THE BLESSING OF A CIVIL MARRIAGE

For those who have married in the presence of a civil authority, *The Book of Common Prayer* provides for a blessing in the church, including the exchange of vows and the giving and receiving of rings. Those who desire such a ceremony may make arrangements with the Program Manager.

ARRANGEMENTS FOR THE CHURCH

Trinity Church is located on Broadway at Wall Street. Ceremonies may be scheduled at any time the church is open, but no later than 3pm on Saturdays and 4pm on weekdays. Trinity does not schedule more than one wedding on any given day. The date of the wedding is also contingent upon the availability of a priest from the Parish of Trinity Church.

Weddings are not performed during the season of Lent (the 40 days prior to Easter). Dates must be placed on the Trinity Parish calendar in consultation with the Program Manager. The time of the rehearsal will be set when the date of the marriage is arranged.

Also note that you will incur a late fee if your wedding (or rehearsal) begins over 15 minutes late or ends after the regular closing hour. Trinity charges a fully refundable deposit of \$500. As long as your rehearsal and wedding start on time, the \$500 will be refunded. If the rehearsal or wedding begins more than 15 minutes late, the deposit is forfeited.

ORDER OF SERVICE

A personalized printed order of service (bulletin) will be provided by Trinity Church in consultation with the officiating priest.

MUSIC

The organist of Trinity Church is responsible for the planning of music appropriate for your wedding celebration in accordance with the traditions of the Church. One of our parish organists will be assigned to your wedding date, and you may also wish to expand your music with the addition of a Trinity choir, professional soloist, or instrumentalist. The cost of hiring additional musicians is detailed in the wedding contract and on the back of this brochure. In most cases, only Trinity Church staff musicians may be engaged to provide the music for your wedding liturgy.

If you wish to have a friend or family member participate as a guest musician in your wedding, a request must be sent in writing to Avi Stein, Organist, no fewer than six weeks prior to your wedding date. Participation of any guest musician is subject to approval by Trinity Church music staff, and professional materials such as biography and/or a demo recording may be requested. A bench fee will apply in the case of a guest organist.

The Music for the Rite of Matrimony website link and accompanying form was created to aid couples in the process of choosing music for their wedding at Trinity Church. Because of the sacred nature of the marriage rite, music outside of the sacred repertoire (popular songs, show tunes, etc.) is not permitted within the wedding liturgy and is best used at your reception.

Questions about your wedding music may be directed to the Program Manager.

CHANGE BELL RINGING

To give your wedding a unique touch, you can arrange to have the bells of Trinity Church ring out across Lower Manhattan for 45 minutes after your ceremony. Trinity is the only church in New York City that can conclude your wedding with the traditional sound of change ringing. For a flat fee of \$600, Trinity's band of change ringers will play the bells at the conclusion of your ceremony.